



INFORMATION FOR APPLICANT

I want to extend a Welcome to you from the Region 1 Field Office. We appreciate your request for an Application for Developmental Disability Services. Enclosed with your application are several documents that should help you through the process of gathering information. This information needs to accompany your completed application. Included is the "Application for Developmental Disabilities Services", a List of Information for to you submit with your application packet, and a Release of Information form.

Completed Application Packets include the Application, and copies of the following documents (that pertain to you):

- Copy of Birth Certificate or other approved form of documentation to verify Lawful Presence (see enclosed document list)
- Copy of Social Security card or Social Security number;
- Copy of Medicaid and/or Medicare card;
- Copy of Social Security Benefit information;
- Copy of Psychological Evaluations completed by school and/or private Psychologists;
- Copy of medical, diagnostic or testing report that has been completed by a doctor;
- Copies of reports describing your disabilities that may have been completed by schools you attended or by other services agencies, specifically copies of your IEP;
- Copy of guardianship documents (if applicable)

Once you have gathered the above information, please return to:

Department of Behavioral Health and Developmental Disabilities
Region 1 Field Office
Attn: Intake & Evaluation Unit 1230 Bald Ridge Marina Rd, Suite 800
Cumming, Georgia 30041

The application process for the Medicaid Waiver for Developmental Disabilities Services begins when our office receives your completed application packet which must include a copy of a Psychological Report(s) and Lawful Presence Verification Documents. Once we have had time to review the application packet submitted, staff from the Region 1 Field Office will be in touch with you about the next step in the process. If you have any questions or need help with filling out the application, don't hesitate to contact our office.

Please feel free to call me at (678) 947-2818, if you have any questions.

Respectfully,

Elise Beumer, M.S., LPC

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Region 1 Field Office
Intake and Evaluation Manager